This document has been written to help you.

B. Information – Make sure you attend your on-screen test and bring what you need

1 Kno he da e and ime of o ,r on- creen e ( ). Arri e a lea
  en min , e before he   ar of o ,r on- creen e .

2 If   o , arri e la e for an on- creen e , repor   o he in igila or
   r ,nning he e .

3 If o , arri e more han one ho ,r af er he p ,bli hed   ar ing ime
   for he on- creen e , o , ma   no be allo ed o ake i .

4 Yo ,r cen re   ill inform o , of an eq ,ipmen   hich o , ma   need
   for he on- creen e .

1 Yo , ma , e a calc ,la or ,nle   o , are old o her i e.

2 If   o , , e a calc ,la or:

   (a) make   ,re i   ork   properl ; check   ha   he ba   erie   are   orking properl ;

   (b) clear an   hing   ored in i ;

   (c) remo e an   par   ,ch a   ca e , lid   or co er   hich ha e prin ed in   r ,c ion   or form ,lae;

   (d) **do not** bring in o he e amina ion room an   opera ing in   r ,c ion   or prepared program .

3 **Do not** , e a dic ionar   or comp , er   pell checker ,nle   o , are old o her i e.

1 Al a li en o he in igila or. Al a   follo   heir in r ,c ion .

2 Tell he in igila or a once if:

(a) o , ha e been en ered for he   rong on- creen e ;

(b) he on- creen e   i in ano her candida e' name;

(c) o , e perience   em dela   or an o her IT irreg ,lari ie .

3 Yo , ma   be gi en a q ,e ion paper or he in r ,c ion ma   be on   creen. In ei her ca e, read caref ,ll and follo   he in r ,c ion . **Do not** open he q ,e ion paper ,n il o , are in r ,c ed ha he e am ha beg ,n.

1 Ensure that the software closes at the end of the on-screen test.

2 If you are required to print your work outside the time allowed for the on-screen test, then ensure that you collect your own work. You **must not** share your work with other candidates. Make sure that another candidate does not collect your printout(s).

3 **Do not** leave the exam room until told to do so by the invigilator.

4 **Do not** take any stationer from the exam room. This includes rough work, printouts, or any other material provided for the on-screen test.